

## **ITB #2022-06 – Siding, Shutter, Gutter Repair, and Exterior Painting**

### **Pre-Bid Conference AGENDA**

**June 7, 2022 @ 10:00 am**

#### Agenda:

1. Sign in and Introductions: Darren Barber, Contractor and Construction Manager for LHA; Beth Bannister, Contracting Officer for LHA
2. All Bid documents are located online at [www.lawrencevilleha.org](http://www.lawrencevilleha.org) on the “Vendor Information” tab.
3. Project location: New Memorial Apts and Floyd Braswell Apts, Lawrenceville, GA
4. Timetable:
  - a. Invitation to Bid published 5/21 to 6/19
  - b. Prebid conference 6/7 at 10:00 am
  - c. Questions due 6/16 (Addenda to follow)
  - d. Bid Due (opening) 6/23 at 2:00 pm
  - e. Notice to proceed (tentatively) 6/28
  - f. Begin work 6/29 (tentatively)
  - g. Completion of work 9/30 (tentatively)
5. Questions must be submitted in writing (email) to [beth@lhainfo.com](mailto:beth@lhainfo.com) and will be answered via addenda.
6. Scope of work
7. Site access and hours, construction staging areas
8. Opportunity to visit the site